

UTTAR PRADESH ATHLETICS ASSOCIATION

CONSTITUTION

1. NAME

The Association shall be called the UTTAR PRADESH ATHLETICS ASSOCIATION {U.P.A.A.} (U. P. ATHLETICS ASSOCIATION).

2. JURISDICTION

The Association shall have sole authority to control the game of Athletics in whole of Uttar Pradesh.

3. HEADQUARTERS

Pending establishment of a permanent headquarters of the Association, the office of the Association shall be at the place where the Secretary of the Association shall reside . All meeting of the Association shall be held at the headquarters unless otherwise directed by the President.

4. AIMS & OBJECTS

The aims and objects of the association shall be :

1. To promote ,encourage, manage, control, develop and supervise the game of Athletics in special and of the Olympic in general.
2. To promote and assist in the formation of Athletics organisation and Units at various levels within the State.
3. To promote and encourage development of general character and physic of the youth of the State.
4. To take such actions may be deemed proper and necessary for furtherance of above primary objects including:
 - a. Organising Competition and Meet at various levels.
 - b. Inviting and holding National & International Meets with the sanction of necessary authorities.
 - c. Participate in National, Open and other competitions and for that purpose select the representative side.
 - d. Provide for Coaching, equipment, Dresses and other aids to Athletes of the State.
 - e. Acquire playgrounds, Stadium and other movable and immovable properties towards the fulfillment of its aims and objects, and to dispose them off.
 - f. Establish, run and maintain sports library, reading rooms and center of Training and physical training.
 - g. Collect funds, donation, aids, Grants and concession beside subscription and loans to finance its policies, programme and activities.

- h. Maintain office and staff, pay remuneration and stipends etc.
- i. And all other things that are ancillary to the primary objects and aims of the Association.
- j. Arrange to give such players, Scholarships, Medals and other such facilities as would encourage the sports persons.

5. MEMBERSHIP

Membership of the Association shall be open to:

- a. District Athletics Associations means a Athletics Unit, which represents a District, {Revenue District in the State} in Athletics and is duly affiliated to the District Sports Office, the UPAA and District Olympic Association and is registered with the Registrar.
- b. Universities, Local bodies, Departments, Establishments and other autonomous bodies of State level.
- c. All applications for membership shall be on the prescribed form giving full details required therein and must be supported by the requisite fee as determined by the Executive Committee from time to time. A copy of the Constitution and list of office bearers must accompany the application. All applications shall be disposed of normally within a period of six months leaving the time taken for furnishing such further information as may be sought from the applicant by the Association.
- d. Within 30 days of Grant of affiliation the Unit shall communicate to the Association the name of its representative for the General Council and whenever any such change occurs therein. No change shall be allowed once the notice of the Annual Meeting is issued by the Association even though it may be more than 30 days in advance.
- e. The Association shall have the power to reject any application for affiliation without assigning reasons for the same.

6. PATRON & LIFE MEMBERS

The Association may confer Patronship or Life-membership on any person:

- a. As a mark of honour having contributed considerably for the cause of Athletics irrespective of nationality or citizenship.
- b. For making a consolidated contribution and in a lump sum of Rs. 1000/- for Patronship and RS. 500/- for Life-membership per year. {Patrons and Life members shall have no voting rights but shall have free entry at all State and other level competitions organised by or at the auspices of the U.P.A.A. and to attend all meetings of the General Council}.

7. SUBSCRIPTIONS

The following subscription shall be payable:

For DISTRICT UNITS:	Rs. 1,000/- Affiliation Fee.
	Rs. 200/- Annual Subscription.
For OTHERS:	Rs. 2,000/- Affiliation Fee.
	Rs. 800/- Annual Subscription.

The Executive Committee shall, however, be authorised to change these amounts if necessary from time to time but it shall be subjected to confirmation by the General Council at the first next Meeting of the Association.

Fee received for Grant of affiliation etc. at the time of application for membership shall be returned alongwith the letter regretting grant of membership.

Annual Subscription shall be paid within three months of the start of the new financial year and if not paid within one month of the reminder being sent by the Association shall be payable with a fine of Rupees Fifty. The concerned Unit shall have no voting right if in arrears and its representative if on the Executive or any Committee of the Association shall be deemed to have automatically vacated his office, which vacancy shall be filled in by the Executive for balance term.

Annual Subscription or any other dues remaining unpaid to the Association for a period of more than 2 years shall mean disaffiliation of the Unit and if cleared in full alongwith a reaffiliation fee of Rupees One Hundred shall revive the Affiliation within a period of two years, whereafter it shall stand permanently disaffiliated. The Executive Committee shall have no power to condone, delay or to waive, realisation of any such dues from the Unit.

8. DISAFFILIATION

The Association may after giving due hearing, disaffiliate any affiliated Unit which has not fulfilled any of the following obligation for two years in succession and inform the Registrar, who may then take appropriate action under section 24.

1. Conduct at least One District Level Championship each for the Seniors & Juniors every Year.
2. Send its Players and Teams to participate in the State Level Championships.
3. Arrange to provide training and Coaching facilities for the player either by itself or in association with Uttar Pradesh State Sports Directorate.

4. Arrange to give such players, Scholarships, medals and other such facilities as would encourage the sports persons.
5. Failure to pay dues in time
6. Acting adversely and prejudicially to the interest of the Association and Athletics.
7. Failure to hold its General Elections at least once in four years {for District Units only}. It is mandatory for the District Associations to invite U. P. Athletics Association's Observer for the Annual General Meeting, in which election is to be conducted. The District unit will provide the list of affiliated units and its representatives, Minutes of the previous Meeting, copy of the Constitution and other relevant papers to the Observer before the start of the Meeting.
8. Persistent flouting of the Rules and Regulations of the Association.
9. Gross indiscipline, especially physical violence.
10. Any other ground which the Executive Committee may deem just and proper, it being detrimental to the interest of the Association or its affiliated Units and Athletes.
11. Failure to submit the "Registration Details" once in two years.

An Unit once disaffiliated shall not be allowed reaffiliation for a period of three years during which the Association shall be free to make such arrangements as may be feasible and necessary for organising Athletics in the jurisdiction of such Unit including Grant of affiliation to another representative body.

9. MANAGEMENT

The management of the Association shall vest on:

- A. **GENERAL COUNCIL:** Comprising of :-
 - i. One representative of each affiliated Unit. President or Secretary of each affiliated District Athletics Association shall have the right to cast one vote on behalf of the Association for the election of the Executive body of U. P. Athletics association. Office bearers {President, Secretary, Treasurer} of all affiliated District Athletics Association shall be eligible to contest the election of the State Association.
 - ii. All Patrons and Life members.
 - iii. Immediate past President and immediate past Secretary. Both in category {ii} and {iii} shall have no right to vote.
- B. **EXECUTIVE COMMITTEE:** Comprising of :-
 - i. A. Chairman, who may or may not be a member/representative of any Unit.
B. Hony President, who may or may not be a member/representative of any Unit.

- ii. Senior Vice-President.
- iii. Four Vice Presidents.
- iv. Hony Secretary.
- v. Senior Joint Secretary.
- vi. Four Joint Secretaries.
- vii. Hony Treasurer, who may not be a member/ representative of any Unit. {He shall have no right to vote if not a representative}.
- viii. Seven Members.

The term of the Executive Committee shall be four years and it shall assume office immediately after being elected and hold the same till the next elections are held or removed even earlier.

No two offices in the Executive can be held by any person at the same time.

10. POWERS , FUNCTIONS & DUTIES

A. GENERAL COUNCIL:-

- i. To formulate and enforce the policies, rules and regulations of the Association in furtherance of its aims and objects.
- ii. To hold and control assets and funds of the Association.
- iii. To fix Annual Calendar and Budget of the Association.
- iv. To hold meetings and to confirm the minutes of such meetings as per rules hereinafter contained.
- v. To consider and approve the Annual Report and audited Statement of Accounts every year.
- vi. To elect the Executive Committee of the Association.
- vii. To confirm and approve such matters as may be brought before it under these rules.
- viii. To appoint an auditor at each Annual General Meeting and to fix his remuneration.
- ix. To appoint the Arbitration Board as hereinafter provided.
- x. To alter in any manner the Constitution of Association at any of its Meeting by a 2/3rd majority of members present and voting after the same has been approved and recommended by the Executive Committee of the Association.
- xi. To have over all control over the Association and its different organs and Committees and confirm all affiliations.

B. EXECUTIVE COMMITTEE :-

- i. To hold meeting and confirm its minutes.
- ii. To decide all matters of affiliation, reaffiliation and disaffiliation as per rules herein contained.

- iii. To fix, amend and revise various fees payable to the association as per rules herein contained.
- iv. To conduct the activities of the Association including holding of various competition, grant of permission for holding Athletic Meets, camps etc. and to have full control over the same.
- v. To appoint the following or such other Committees and Sub-committees as may be found necessary from time to time and remove their members and fill vacancies caused therein:
 - {a}. TECHNICAL COMMITTEE
 - {b}. SELECTION COMMITTEE
 - {c}. COACHING COMMITTEE
 - {d}. PLANNING COMMITTEE
 - {e}. DISCIPLINE COMMITTEE
 - {f}. FINANCE COMMITTEE
- vi. To organise Coaching Camps.
- vii. To frame, amend or reject rules of any Competition run by or under the auspices of the Association.
- viii. To refer any dispute with its Units to the Arbitration Board as framed under the Rules contained herein after.
- ix. To take disciplinary action against erring and defaulting Units and Athletes and Office-Bearers belonging to them.
- x. To expend the funds of the Association as per Budget approved by the Council.
- xi. To start, accept and receive trophies, Cups, Shields on behalf of the Association.
- xii. To fill up vacancies in the Executive Committee itself.
- xiii. To do all such acts as may be necessary for the day to day working of the Association and for which no special rules have been framed or authority assigned or delegated.

11. OFFICE BEARERS & THEIR FUNCTIONS

1. A - CHAIRMAN:

As Chairman of the Association he shall be eligible to attend all the meetings. He shall be the "Chairman" of "Organising Committee" of any 'National Championship', which will be hosted by UPAA.

1. B - HONY PRESIDENT:

He shall have authority to:

- a. Preside over all Meetings and conduct its business.
- b. Exercise a casting vote in case of a tie.

- l. To hold the imprest of Rupees Five Hundred or such further amount as the President may approve as a special case.
- m. Exercise all powers of the Executive Committee in emergency and then get them ratified at the next meeting of the Executive and not later than one month of the action being taken.

5. SENIOR JOINT SECRETARY:

He shall perform the duties and exercise the powers of Hony Secretary {barring the operation of the Bank accounts} in the absence of the Hony Secretary and directed by him.

6. JOINT SECRETARIES:

They shall perform such duties and exercise such powers as the Hony Secretary may assign them for time to time and assist him generally in the discharge of his duties.

7. TREASURER:

He shall :

- a. Be the custodian of all funds of the Association.
- b. Maintain fair and true accounts thereof.
- c. Receive all money on behalf of the Association. No other office bearer or member shall have this power and any money passed on to any office-bearer at any occasion must be handed over to him within reasonable time, but not later than fifteen days.
- d. May call payment of dues on behalf of the Association. The bank account of the association shall be operated by him jointly with either the Hony President or the Hony Secretary. No amount shall be withdrawn or paid by the single signature of either of any office bearer. One of the signatories to the cheques shall always be the treasurer, the other being either the Hony President or Hony Secretary. No payment above Rupees thousand shall be paid except through an Account Payee crossed cheque. In special cases however, the Hony President by a separate authority letter, permit encashment of cheques of more than Rupees Thousand through bearer or crossed cheques.
- e. Get the accounts of the Association audited and present along with audited report before the Executive Committee at the end of each financial year and before the A.G.M.
- f. Render all help in financial matters of the Association to all organs and office bearers.
- g. Exercise general supervision over the Funds of the Association and advice in regard to the financial policies and procedures when asked.

12. ACCOUNT WITH BANK

The Association may open banking account/s with any scheduled bank /s. All receipts shall be deposited in this/these account/s and all payments shall be made from there. The account/s shall be operated by the Treasurer along with either the Hony President or the Hony Secretary as detailed above.

13. MEETINGS

- a. The annual General Meeting of the Association shall be held latest by August 31st in each calendar year in which the Report of the Secretary, the audited accounts along with the auditors report for the financial year ending 30th June each year, shall be considered and approved. The Annual calendar and Budget shall also be approved in this Meeting.
- b. Any meeting of the General Council other than A.G.M. shall be called Extra Ordinary General Council Meeting. The Secretary shall issue the notice of any such meeting, after getting the consent of the Chairman/President. In case of emergent matters ten day notice shall be sufficient. Any fifteen members who are not in arrears of their dues may give a written requisition to the Association for calling such meeting and if not held within 30 days of summoning the same they may themselves hold this meeting at the cost of the Association.
- c. Any other matter that requires the consideration and/or approval of the General Council may be placed before the Meeting.
- d. Appointment of the auditor/s of the Association and fixing their remuneration if any.
- e. To hold elections as and when due to the Executive Committee of the Association and representatives in UPOA.
- f. Transact such other emergent matter as may be permitted by the Hony President.

14. REPRESENTATION ON AFI

Hony President and Hony Secretary or representatives will represent UPAA in Athletics Federation of India. If U.P.A.A. is entitled for three representatives, the General Council will decide the third representative.

15. NOTICE

Twenty One days notice shall be sufficient to call a Meeting of the Council while seven days notice shall be sufficient to call Executive Meetings. Delay, if any, in sending the notice, may be condoned by 90 % present and voting in the case of General Meetings and 75 % in the case of Executive Meetings. Accidental inadvertent omissions or mistake in sending notice to any member shall not invalidate the meeting. All notices shall be sent by certificate of posting / Courier service.

16. ELECTIONS

Election of the Executive Body of the Association shall be held in the presence of an Observer of the Athletics Federation of India & Uttar Pradesh Olympic Association with a information to U.P. Sports Directorate & Registrar of Firms & Societies. Election of the Executive Body of a District Athletics Association shall be held in the presence of an Observer of UPAA. Following procedure shall include other provisions.

- i. Provision of an independent election officer.
- ii. Publication of a Voters list before issue of notice of Elections.
- iii. Minimum 21 days notice for election, issued under the name and seal of the Secretary of the Association accompanied by the audited accounts for the previous year and valid Voters list.
- iv. Provisions for receiving nominations at least 3 days in advance.
- v. Provisions for holding elections by secret ballot.

17. VOTING

Each member present personally and entitled to vote shall have one vote. The Hony President or the Chairman of the Meeting presiding, shall have a casting vote also.

18. VENUE

The Hony Secretary shall fix the venue of the Meeting in consultation with the President.

19. QUORUM

Quorum of all Meetings shall be 1/3 or 2 which ever is higher, be they of the Council , Executive or of any Committee.

20. BUSINESS BY CIRCULATION

It shall be valid for the Executive Council to take decision by resolutions, by circulation, if the Hony President so approves. All such resolutions shall be recorded in the minutes book as if they have been passed in the meeting. However if the majority does not agree, the Hony President shall have to call a meeting to get the resolution passed. No election by circulation can be held.

21. ASST. SECRETARY

The Hony President, in consultation with the Hony Secretary shall after each election, nominate a person to act as Assistant Secretary of the Association. He shall normally be a full time official and funds permitting may be paid suitable emoluments. It shall be his duty to keep and maintain all records at the office of the Association .

22. REGISTRATION

- a. **ATHLETES:** All Athletes shall be registered with the Association through their Units. However where the Units do not exist they may registered directly and allow to participate in various Meets.
- b. **COMPETITIONS:** Every Competition be it Open, Invitation, Exhibition or Festival held at International, All India, State or Regional level, shall have to be registered with the Association.

23. REGISTRATION FEES

ATHLETES:	Rupees 25/- Per head {Twenty Five only}
COMPETITIONS:	
i. INTERNATIONAL:	Rs. 25,000/-
ii. NATIONAL:	Rs. 20,000/-
iii. STATE or REGIONAL:	Rs. 8,000/-
iv. ANY OTHER	Rs. 1,000/-

Note: Any Unit organising any Competition without proper registration and Athletes taking part in any such Competition shall be immediately disaffiliated and debarred for such period as the Executive may decide in each case. Any Unit not participating in even a single Competition held in the State during two consecutive years, shall lose its voting right unless it again participates in the Competition. All applications for Registration shall be forwarded and countersigned by the concerned Unit.

24. EXAMINATIONS

Examination for state level technical official shall be conducted by the Association through its Technical Committee. Only those who secure 80 % marks both in Theory and Practical shall be deemed to have passed and issued identity cards. Only successful candidates in such tests shall be allowed to take part in the examinations held by the A.F.I. The Technical committee shall maintain a complete record of all such officials and depute them by rotation so that all of them get fair chance to gain experience. The Executive Committee shall fix such examinations and registration fees. U.P.A.A. and A.F.I. officials shall have free entry in the guests enclosure in all competitions and only those officials shall be allowed to supervise a competition who are deputed by the Technical Committee unless the Committee fails to nominate any, well in time.

25. AMENDMENT TO CONSTITUTION

All amendments shall be made at a General meeting of the Association after the same have been approved by the Executive Committee. They must be approved by 2/3 majority of those present and voting. However, in such a meeting atleast 50% of the affiliated units must be present.

26. ARBITRATION

Any dispute with the Association and its members shall be beyond the jurisdiction of the court of law and other forums and will have to be referred as per the provisions of the Indian Arbitrations Act for arbitration, to an arbitration board consisting of three persons appointed by the council at the time of elections of its Office Bearers and members of the Executive Committee. Any vacancy caused in the Board shall be filled in by nomination by the Hony President to serve for the residue period only. The first Board shall be nominated by the Hony President to hold the office till the Arbitration Board is appointed by the Council and its next election.

27. MISCELLANEOUS

- a. The four year term of the Executive shall coincide with that of the A.F.I. and all election must be held atleast one month in advance of the A.F.I. meeting of the year in which its election become due. However, any representative of U.P.A.A. holding an office in the A.F.I. shall not be prejudiced by change in representation or election and shall complete his full term of the office which he is occupying.
- b. No official or employee of the Sports Ministry/ Department, Directorate of U.P. or India shall be entitled to hold any office in the Association. They may however, be coopted without right of voting in the interest of the Association by the Executive for such terms not exceeding two years at a time.
- c. All application for affiliation shall have to be recommended by either the D.M. or S.S.P. of the District or the Head of the department in case of other Units.
- d. The Executive shall frame Rules for affiliations from time to time and all Units shall abide by them.

The U. P. Athletics Association shall, as far as possible, be guided by the Constitution of Athletics Federation of India.

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